

REGULAR MEETING MINUTES
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI
THURSDAY – NOVEMBER 7, 2024 – 6:00 P.M.
CUBA CITY HALL COUNCIL ROOM

Mayor Kevin Copling called the meeting to order. Aldermen present: Joyce Hartzell, Debbie Martin, Tony Hutson, Harold Halbert, Jeff Bouse. Police Captain: Ben Scharfenberg. City Attorney present: Charles Hurth III.

Motion by Halbert, seconded by Hutson, to approve the agenda. Vote: All ayes. Honea absent.

Citizens participation: Ann Branson approached the council regarding the stormwater problem on her mother's property in Rutz Subdivision. A. Branson stated that she has been in contact with the city since the former Public Works Director Craig Bouse approached them in 2021 regarding water run off on their property. A. Branson requested the discussion proceed in closed session. Mayor Copling stated that the situation has been brought to the city attorney a couple of times. Attorney Hurth does not think the conversation should be in closed session as there is no problem that he is aware of warranting closed session.

A.Branson stated that PJ Myers under the direction of the City of Cuba and the engineers put a stormwater system adjacent to her mother's property at Shenandoah and Parkdale to alleviate the water problem in the subdivision. In doing so, the first set of plans showed a rock system where the water dissipates slowly and there were several concerns. The Branson's asked to have the plans reviewed and for a set of plans but didn't receive, and then there were a second set of plans with a concrete wall where the water couldn't get through causing it to go around destroying the land rapidly. Branson is requested to have someone look at the problem and fix it. Mayor Copling asked if the conversation could be discussed in closed session as it was on the agenda anyway. Attorney Hurth stated that Branson hadn't said anything that reasoned for closed session. Martin asked if the engineered plans were followed. Attorney Hurth stated that Mayor Copling asked him to look into the situation and he had met with PJ Myers, the contractor, and Cameron Schweiss, the engineer, on site and still needs to build a guideline of what has happened during the times to conclude what has happened and does not want to criticize the plans until then nor is he prepared to give a final analysis as he was not the city attorney at that time. Bouse asked what Attorney Hurth suggests. Attorney Hurth stated that he is still working on it. Mayor Coping wanted a time of completion from Attorney Hurth. Attorney Hurth stated it takes time to gather the minutes and all information regarding the project. Bouse stated for Clerk Garbo to get the information to Attorney Hurth. Gary Branson approached the council and stated that this has been a problem since Craig Bouse was the Public Works Director and they told him they did not want water on the property as it is making damages to their property. G. Branson stated that they met with former Mayor Cody Leathers and some others and were told it was easier to deal with them, the Branson's, than ten other homeowners. G. Branson stated that their property has lost value of about \$1000/acre and there are 80 acres and has also learned that you can't run water on to someone else's property to alleviate another problem, but it is being done. G. Branson

feels they have been patient but want something done. Mayor Copling agreed that they have been patient and will wait for Attorney Hurth to research. A. Branson clarified that they have no issues with PJ Myers as he followed the plans.

Dan Eidson requested to speak during the park and recreation recommendations.

Motion by Hutson, seconded by Halbert, to approve the regular meeting minutes from October 15, 2024. Vote: All ayes. Honea absent.

Motion by Halbert, seconded by Martin, to approve the special meeting minutes from October 21, 2024. Vote: All ayes. Honea absent.

Motion by Bouse, seconded by Hartzell, to approve the bills to be paid. Vote: All ayes. Honea absent. Mayor Copling questioned a bill on page three, a total of \$3100. Martin stated that they are legal fees that breakdown to \$600 contract fee and \$2500 for additional hourly services. Martin asked if there was a grant for the K9 and it will be checked into.

EOC Director – Rodney Neff: Neff stated there was no monthly tornado siren test due to the weather.

Neff stated that he would like to revamp the sheltering policy to streamline it for major electrical outages and emergencies. Other situations like hot and cold weather will have to rely on churches and organizations. Neff asked for any recommendations. Neff stated he can check with social workers for their guidelines on sheltering. Martin asked what the actual policy states. Neff stated there is to be an open shelter for cold weather but it can be a church or other organization but would like some clarification on the policies. Martin would like Neff to explore some options before deciding permanently and suggested Neff speaking with those other organizations. Martin stated that when there was hot weather there was not a cooling shelter. Hartzell clarified Neff's new policy would mean no more overnight shelters. Neff stated there could be if there was an emergency situation. Hutson agreed there needs better clarification. Mayor Coping stated for Neff to meet with his committee to present a recommendation.

Hutson asked Neff where he was working from at this time. Neff stated his current office.

Line item 10, status of EOC contract. Attorney Hurth stated that he met briefly with David Smith, Prosecuting Attorney for the county to discuss the contract between the tenant, EOC Director, and the property owner, as there are questions about the building space, evidence that could be in the building, the cost, and accommodations with security to be clarified. It was a very productive conversation and once ready, Smith will present the contract to the county commissioners and then Attorney Hurth will present to the council. Neff stated that he would not have access to the coolers.

Neff asked if he is to email a summary of updates and the council agreed.

Mayor Copling asked about peoples pets in an emergency situation as they are not allowed at a shelter. Neff stated that the Humane Society has a trailer and there would have to be an agreement for use but will check into.

Budget transfers through June 30, 2024: Clerk Garbo stated that the presented transfers are from the street and transportation fund that should have been presented with the transfers at the previous meeting. **Motion by Bouse, seconded by Martin, to approve the budget transfers through June 30, 2024 for the street and transportation trust fund. Vote: All ayes. Honea absent.**

Street department – resignation of Eli Medock: A letter of resignation was received. **Motion by Bouse, seconded by Hartzell, to accept the resignation of Eli Medlock. Vote: All ayes. Honea absent.**

It was discussed and recommended to advertise the street laborer position internally and externally and will post in the newspaper with applications being due at 4:00 p.m. on Monday December 2, 2024.

Motion by Bouse, seconded by Hutson, to approve the recommended advertisement for the street laborer position. Vote: All ayes. Honea absent.

Resignation of Tonya Farace: A letter of resignation was received. **Motion by Halbert, seconded by Bouse, to accept the resignation of Tonya Farace. Vote: All ayes. Honea absent.**

606 Bond Street – discussion of demolition: Council approval is needed to move forward in the process of demolition. **Motion by Martin, seconded by Halbert, to approve moving forward with the demolition process of 606 Bond Street. Vote: All ayes. Honea absent.**

Electric department – supply bids: The bids presented are for a pole exchange project on SW Main and is a budgeted project.

Fletcher Reinhardt Co. \$10,123.45

Anixter \$ 8,652.50

Cape Electrical Supply \$ 8,086.22

It was discussed that Fletcher Reinhardt Co. does also have an engineering service that is very helpful if needed in a project like this. **Motion by Bouse, seconded by Hartzell, to approve the bid from Fletcher Reinhardt Co. for \$10,123.45. Vote: All ayes. Honea absent.**

New tourism office – clean-up bids: One bid was presented for clean-up at the new tourism office. Bouse asked why there is only one bid and Jerry Montgomery stated that he contacted two places but only one submitted a bid. Hartzell asked if it was in the budget.

Servpro of Rolla \$26,886.00

Motion by Bouse, seconded by Martin, to approve the bid from Servpro of Rolla for \$26,886.00. Vote: All ayes. Honea absent.

Recklein Auditorium – table and chair bids: A bid was presented for 21 8-foot folding tables.

Competitive Edge Product, In. \$2,499.99

Motion by Halbert, second by Bouse, to approve the bid from Competitive Edge Products, Inc for \$2,499.99. Vote: All ayes. Honea absent.

*****Jeff Bouse exits the meeting at 6:35 p.m.**

A bid was presented for 150 folding chairs at \$24/chair.

Uline \$3,600.00

Motion by Martin, seconded by Hutson, to approve the bid from Uline for \$3,600.00. Vote: All ayes. Honea absent.

Park and recreation committee recommendations: Hutson gave an update from the October 22, 2024 meeting.

The Crawford County Fair Board gave an update with their budget and also suggested reporting the updates to the facility to the insurance company for the correct coverage. The fair board would also like to add an addition to the rabbit barn on the south end and would like a couple of the trees standing to be removed. The addition would be roughly 15 feet. No decision needed at this time.

The fair board has been approached to host a demolition derby on the fairgrounds. If the city is interested, there would be some safety precautions needed. Martin asked if the derby would be sponsored by the fair board. More information is needed for the event and the insurance company would have to be checked with but it is possible that something could be negotiated.

Dan Eidson asked about another issue of a break-in at the soccer storage facility and the cameras not working due to needing a better wifi connection and asked if the Cuba Police Department is supposed to be monitoring the cameras. Captain Ben Scharfenberg stated that the cameras are back up an functioning that they had somehow gone offline. Eidson stated that after just spending half a million dollars on playground equipment they would want cameras but are having a hard time protecting the equipment that the city already has. Eidson asked if the wifi can be beefed up. Clerk Garbo stated that the new camera company is aware of the problem and they are to present a new plan to hopefully help the problem. Eidson asked if the money can be spent to fix the problem and he will chase some leads for a better camera system.

Police Chief report: None

Hutson asked Captain Scharfenberg if he had any input on the break-in. Captain Scharfenberg stated that he knew of the break-in and a report was taken and yes, there are some concerns with the camera system at this time. Hutson would still like to see the gates locked at Hood Park and the waling path blocked for another deterrent.

Motion by Hartzell, seconded by Hutson, to have the first reading of Bill No. 2153 by caption only. Vote: All ayes. Honea and Bouse absent. Clerk Garbo read Bill No. 2153 – An ordinance approving the

awarding the bid to All-Type Fence Inc. for installing fencing at the Cuba sports Complex and authorizing the Mayor to sign any and all documents necessary to authorize the purchase. **Motion by Hartzell, seconded by Hutson, to approve the first reading of Bill No. 2153. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes. Honea and Bouse absent. Motion by Hutson, seconded by Martin, to have the second reading of Bill No. 2153. Vote: All ayes. Honea and Bouse absent.** Clerk Garbo read Bill No 2153 a second time. **Motion by Halbert, seconded by Hartzell, to approve the second reading of Bill No. 2153. Roll call vote: Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea and Bouse absent.** Mayor Copling declared that Bill No. 2153 becomes Special Ordinance No. 921 on this 7th day of November 2024.

Motion by Halbert, seconded by Martin, to have the first reading of Bill No. 2154 by caption only. Vote: All ayes. Honea and Bouse absent. Clerk Garbo read Bill No. 2154 – An ordinance authorizing the Mayor of the City of Cuba, Missouri, on behalf of said city, to enter into an agreement with Hanson Professional Services Inc to provide consulting services to accomplish construction projects at the Cuba Municipal Airport. **Motion by Martin, seconded by Hartzell, to approve the first reading of Bill No. 2154. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes. Honea and Bouse absent. Motion by Halbert, seconded by Hartzell, to have the second reading of Bill No. 2154. Vote: All ayes. Honea and Bouse absent.** Clerk Garbo read Bill No. 2154 a second time. **Motion by Martin, seconded by Halbert, to approve the second reading of Bill NO. 2154. Roll call vote: Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea and Bouse absent.** Mayor Copling declared that Bill No. 2154 becomes Special Ordinance 922 on this 7th day of November 2024.

Motion by Halbert, seconded by Hartzell, to have the first reading of Bill No. 2155 by caption only. Vote: All ayes. Honea and Bouse absent. Clerk Garbo read Bill No. 2155 – An ordinance approving awarding the bid to Coverdell Auto Glass for windows at the new Tourist Center on Smith Street and authorizing the Mayor to sign any and all documents necessary to authorize the purchase. **Motion by Hutson, seconded by Hartzell, to approve the first reading of Bill No. 2155. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes. Honea and Bouse absent. Motion by Halbert, seconded by Hartzell, to have the second reading of Bill No. 2155. Vote: All ayes. Honea and Bouse absent.** Clerk Garbo read Bill No. 2155 a second time. **Motion by Martin, seconded by Halbert, to approve the second reading of Bill No. 2155. Roll call vote: Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea and Bouse absent.** Mayor Copling declared that Bill No. 2155 becomes Special Ordinance No. 923 on this 7th day of November 2024.

Motion by Halbert, seconded by Hartzell, to have the first reading of Bill No. 2156 by caption only. Vote: All ayes. Honea and Bouse absent. Clerk Garbo read Bill No. 2155 – An ordinance authorizing the Mayor of the City of Cuba, Missouri, on behalf of said city, to enter into an agreement with Net Engineers for the purchase of a server, IT services, and security features. **Motion by Hutson, seconded by Hartzell, to approve the first reading of Bill No. 2156. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes. Honea and Bouse absent. Motion by Halbert, seconded by Hutson, to have the second reading of Bill No. 2156. Vote: All ayes. Honea and Bouse absent.** Clerk Garbo read Bill No. 2156 a second time. **Motion by Hartzell, seconded by Halbert, to approve the second reading of**

Bill No. 2156. Roll call vote: Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea and Bouse absent. Mayor Copling declared that Bill No. 2156 becomes Special Ordinance 924 on this 7th day of November 2024.

Motion by Hutson, seconded by Hartzell, to have the first reading of Bill No. 2157 by caption only.

Vote: All ayes. Honea and Bouse absent. Clerk Garbo read Bill No. 2157 – An ordinance amending schedule III table III-A of the Cuba city code, a code section regulating parking within the City of Cuba, Missouri to prohibit parking on the West side of Green Street from West Washington Street to West Spencer Street. **Motion by Hutson, seconded by Hartzell, to approve the first reading of Bill No. 2157.**

*****there was a clarification of the language to read prohibit parking. Roll call vote: Hartzell-yes,**

Martin-yes, Hutson-yes, Halbert-yes. Honea and Bouse absent. Motion by Halbert, seconded by

Hutson, to have the second reading of Bill No. 2157. Vote: All ayes. Honea and Bouse absent. Clerk

Garbo to read Bill No. 2157 a second time. **Motion by Hutson, seconded by Martin, to approve the**

second reading of Bill No. 2157. Roll call vote: Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes.

Honea and Bouse absent. Mayor Copling declared that Bill No. 2157 becomes General Ordinance 1235

on this 7th day of November 2024.

Motion by Hutson, seconded by Martin, to have the first reading of Bill No. 2158 by caption only.

Vote: All ayes. Honea and Bouse absent. Clerk Garbo read Bill No. 2158 – An ordinance amending

schedule III table III-A of the Cuba city code, a code section regulating parking within the City of Cuba,

Missouri, to prohibit no vehicle shall park along West Washington Street withing 45 feet from the corner

of the East Side of North Treece Street. **Motion by Hartzell, seconded by Hutson, to approve the first**

reading of Bill No. 2158. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes. Honea and

Bouse absent. Motion by Hartzell, seconded by Hutson, to have the second reading of Bill No. 2158.

Vote: All ayes. Honea and Bouse absent. Clerk Garbo read Bill No. 2158 a second time. **Motion by**

Hutson, seconded by Hartzell, to approve the second reading of Bill No. 2158. Roll call vote: Halbert-

yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea and Bouse absent. Mayor Copling declared that Bill

No. 2158 becomes General Ordinance No. 1236 on this 7th day of November 2024.

Motion by Halbert, seconded by Hutson, to have the first reading of Bill No. 2159 by caption only.

Vote: All ayes. Honea and Bouse absent. Clerk Garbo read Bill No. 2158 – An ordinance authorizing

the Mayor of the City of Cuba, Missouri, on behalf of said city, to enter into an agreement with Archer-

Elgin for a Task Work Order No. 7 (North West Main, McLeod, and Highway ZZ Water Main Extension

Project) **Motion by Hutson, seconded by Hartzell, to approve the first reading of Bill No. 2159. Roll call**

vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes. Honea and Bouse absent. Motion by Hutson,

seconded by Hartzell, to have the second reading of Bill No. 2159. Vote: All ayes. Honea and Bouse

absent. Clerk Garbo read Bill No. 2159 a second time. **Motion by Martin, seconded by Halbert, to**

approve the second reading of Bill No. 2159. Roll call vote: Halbert-yes, Hutson-yes, Martin-yes,

Hartzell-yes. Honea and Bouse absent. Mayor Copling declared that Bill No. 2159 becomes Special

Ordinance No. 925 on this 7th day of November 2024.

Hartzell asked about Animal Control and how it went in October with waiving the adoption fees. Missy Mullally stated that it was very successful.

Martin stated that the street department did a great job overlaying the streets.

Hutson stated that the roof was leaking at Recklein Auditorium. Jerry Montgomery stated that was the first time in over a year but is contacting a roofer to fix the issue.

Halbert stated that on Park Street there is a little house that has not been occupied in years and is in bad condition. Mayor Coping is aware of the house and will speak with Bob Baldwin.

Motion by Hutson, seconded by Martin, to enter into executive session – closed to the public pursuant RSMo 610.021 – Section 1) litigation; Section 2) real estate. Roll call vote: Hartzell-yes, Martin-yes, Hutson-yes, Halbert-yes. Honea and Bouse absent.

Motion by Martin, seconded by Hartzell, to go back into regular open session. Roll call vote: Halbert-yes, Hutson-yes, Martin-yes, Hartzell-yes. Honea and Bouse absent.

Motion by Hartzell, seconded by Hutson, to adjourn. Vote: All ayes. Honea and Bouse absent.

Lainie Garbo, City Clerk